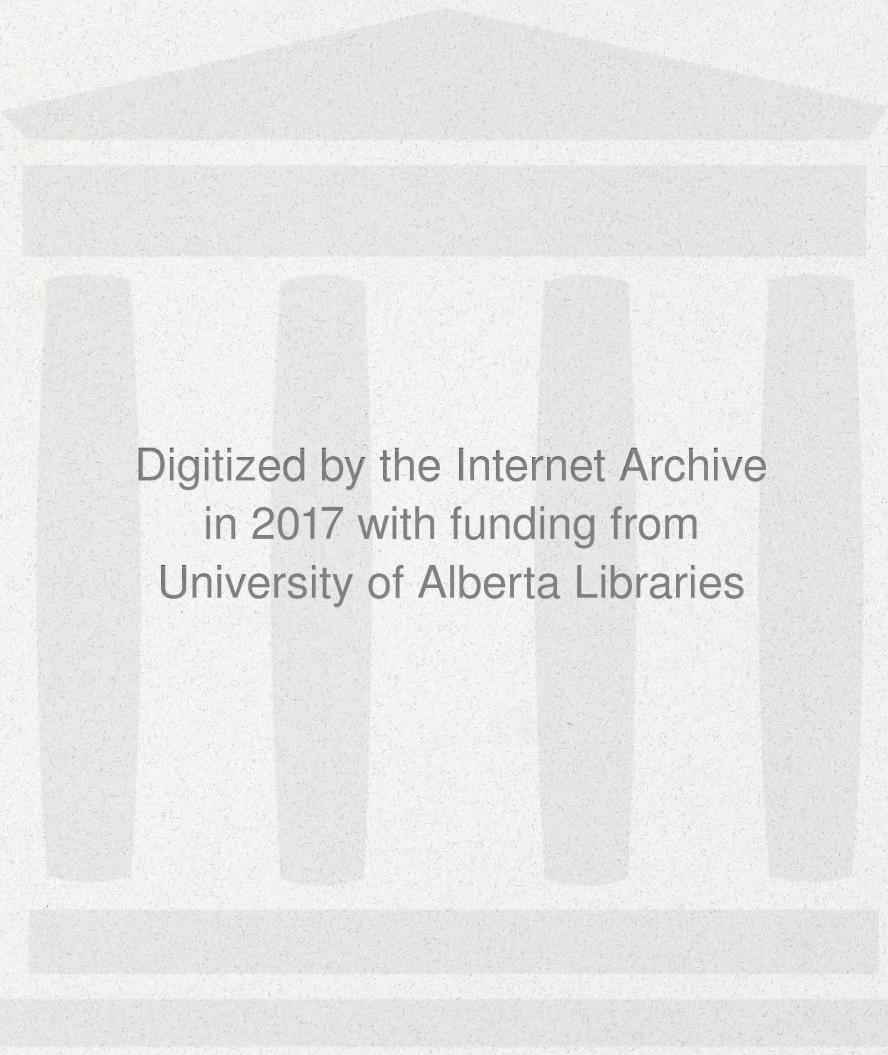


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Freedom of  
Information and  
Protection of Privacy  
Annual Report  
2004-05

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November 2005

Honourable Ken Kowalski  
Speaker  
Legislative Assembly of Alberta  
325 Legislature Building  
10800 – 97 Avenue  
Edmonton, Alberta  
T5K 2B6

Dear Sir:

In accordance with Section 86 of the *Freedom of Information and Protection of Privacy Act*, I have the honour to submit the 10th annual report on the operation of this Act for the fiscal year ended March 31, 2005.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ty Lund".

Ty Lund  
Minister

## Minister's Message

This year marks the 10th anniversary of Alberta's *Freedom of Information and Protection of Privacy (FOIP) Act*. As the minister responsible for the legislation, it is my pleasure to present the Freedom of Information and Protection of Privacy annual report.

Since the *FOIP Act* first took effect, our provincial government bodies have responded to more than 20,000 requests for information. Consistently, 93 per cent of applicants receive records within 60 days of making their request. Albertans value their right to access information. We have succeeded in continuing to provide these services effectively.

I am pleased to report on significant accomplishments for the 2004–2005 fiscal year:

- The *FOIP Amendment Regulation* came into force on October 20, 2004. The schedule of public bodies under the *Act* was brought up-to-date. As recommended by the Select Special Freedom of Information and Protection of Privacy Act Review Committee, the criteria for adding a public body to Schedule 1 were added to the regulation.
- The *Freedom of Information and Protection of Privacy Guidelines and Practices* publication was revised to incorporate recent amendments to the *FOIP Act* and *Regulation* and to include references to the recent decisions of the Information and Privacy Commissioner.
- A committee established jointly by Alberta Government Services and the Office of the Information and Privacy Commissioner reviewed the potential impact of the *USA PATRIOT Act* and similar laws on the protection of the personal information of Albertans, when outsourcing arrangements involve personal information.
- A half-day general awareness training session was added to the FOIP training program. This session suits employees who require a basic overview of privacy protection and access to information. In addition, public bodies now have the option of having training sessions delivered at their workplace or customized to meet their specific training needs.
- A web-based tool (FOIPNet) was launched to assist public bodies in processing FOIP requests and maintaining performance targets.
- An online, searchable directory of public bodies was developed to assist individuals who want to make a FOIP request.

I wish to thank the Information and Privacy Commissioner, elected officials and staff in government and local public bodies for their enduring commitment to Alberta's *Freedom of Information and Protection of Privacy Act*.



Ty Lund, MLA  
Minister of Government Services

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The *Freedom of Information and Protection of Privacy Act* has applied to provincial government departments, agencies, boards and commissions, the Legislative Assembly Office and the offices of Legislative Officers since October 1, 1995. Between September 1998 and October 1999, the Act was extended to local public bodies such as school boards, health authorities, post-secondary educational institutions and municipalities.

Government Services continues to co-ordinate the province-wide administration of the Act and provide ongoing support for provincial government bodies and local public bodies.

On October 20, 2004, the *Freedom of Information and Protection of Privacy Amendment Regulation* came into force. Criteria for designating public bodies for addition to the list in Schedule 1 were included and the Schedule updated.

During the 2004-2005 fiscal year, Government Services launched FOIPNet, a web-based tool, designed to assist public bodies in managing FOIP requests and developed an online searchable directory of public bodies to assist individuals who want to make a FOIP request.

As well, a committee established by Alberta Government Services and the Office of the Information and Privacy Commissioner reviewed the potential impact of the *USA PATRIOT Act* and similar laws on the protection of the personal information of Albertans, when outsourcing arrangements involve personal information.

Support to public bodies is provided through a variety of forums including regular FOIP co-ordinator meetings, training programs, presentations, advisory services, publications, and the FOIP help desk, which responded to more than 1,860 inquiries.

Two issues of *FOIP News*, a newsletter designed for local public bodies, were published during the fiscal year.

A half-day training session was introduced for employees who require a basic overview of the concepts of protection of privacy and access to information. Training options were expanded to include worksite and customized sessions. More than 743 employees of public bodies across the province completed 35 FOIP training sessions. Of the 35 training sessions offered, 11 were delivered onsite, including one customized session.

The *FOIP Guidelines and Practices* manual was extensively revised. This update incorporated recent amendments to the *FOIP Act and Regulation*, including the *FOIP Amendment Act 2003*. It also references recent decisions of the Information and Privacy Commissioner.

A number of existing publications were revised to reflect changes resulting from the *FOIP Amendment Regulation*. As well, one new bulletin was developed entitled *Personal Information of Deceased Persons*.

The FOIP web-site continues to provide users with easy access to key information on the Act. During the 2004-2005 fiscal year, there were nearly 1.38 million visits to the web-site. The FOIP home page can be found at [www.gov.ab.ca/foip](http://www.gov.ab.ca/foip).

Alberta's ninth annual information and privacy conference was held in Edmonton on June 10 and 11, 2004. More than 20 presentations and workshops were offered to more than 300 participants during the two-day conference. Speakers included Frank Work, Alberta's Information and Privacy Commissioner; Jennifer Stoddart, Privacy Commissioner of Canada; and Giuliano Zaccardelli, RCMP Commissioner.

## 2(a) Requests to provincial government ministries

### Requests Received

Government ministries routinely release information to the public. The *FOIP Act* is used only when information is not available through regular channels.

All public bodies including ministries, Executive Council, the Legislative Assembly Office, Office of the Auditor General, the Ombudsman, the Chief Electoral Officer, the Ethics Commissioner, the Information and Privacy Commissioner, and agencies, boards, and commissions designated in the *FOIP Regulation* submit statistical reports of their FOIP requests. The public bodies track FOIP requests manually or electronically in FOIPNet.

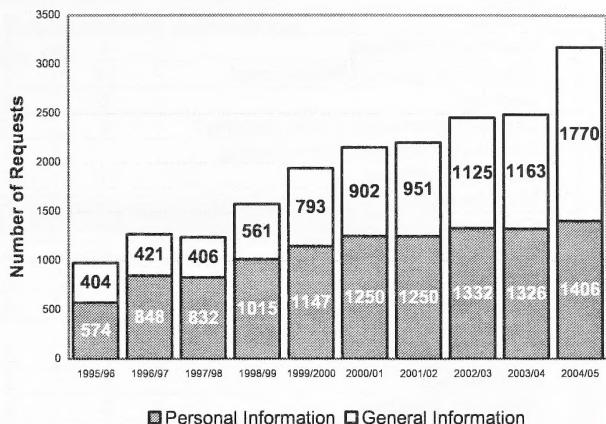
In the fiscal year 2004-05, a total of 3,176 FOIP requests were received by government departments, agencies, boards and commissions. This reflects a 27.6 per cent increase from the 2,489 requests received the previous fiscal year.

In 2004-05, there were nine requests for correction of personal information. This increased from eight such requests received in the previous fiscal year.

In 2004-05, 44 per cent of the requests received were from individuals seeking records containing information about themselves.

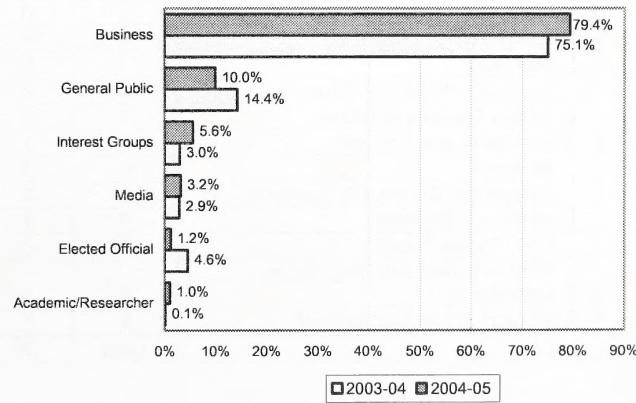
The remaining 56 per cent of requests were made for general information. In this category, the top users were businesses, (79.4 per cent of requests), members of the public (10 per cent), interest groups (5.6 per cent), media (3.2 per cent), elected officials (1.2 per cent) and academics/researchers (1 per cent).

### Number of FOIP requests received by provincial government ministries since October 1, 1995



The FOIP Act was proclaimed on October 1, 1995. This table excludes requests for correction.

### General information requests received by provincial government ministries in 2004-05 by type of applicant



## Section 2 (cont'd)

## Results Analysis

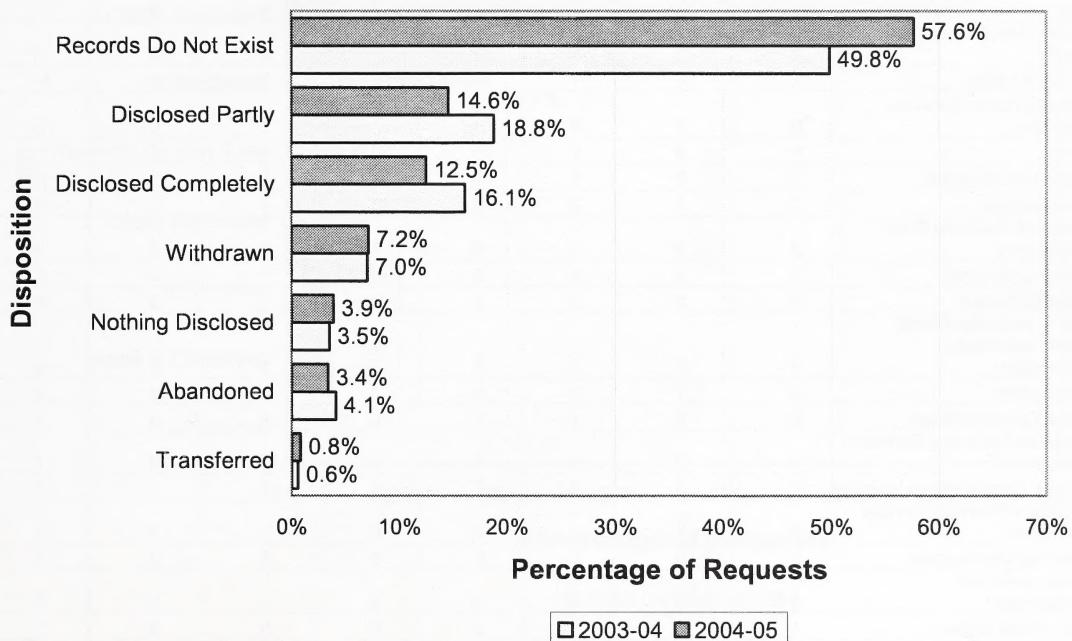
### Distribution of general requests under the Act received by provincial government ministries – By source, April 1, 2004 to March 31, 2005

Public Body	Business	General Public	Interest Group	Media	Elected Official	Academic/ Researcher	Total Requests
Environment	1308	22	7	4	0	0	1341
Sustainable Resource Development	16	4	19	1	0	0	40
Human Resources and Employment	9	18	5	1	4	0	37
Justice	0	24	5	6	2	0	37
Finance	19	9	4	1	1	0	34
Health and Wellness	4	6	5	10	0	0	25
Alberta Energy and Utilities Board	14	5	0	0	0	1	20
Learning	2	5	9	2	0	1	19
Solicitor General and Public Security	0	12	2	4	1	0	19
Community Development <i>including Provincial Archives</i>	3	4	1	2	0	7	17
Municipal Affairs	6	7	1	2	0	0	16
Child and Family Services Authorities	1	12	1	1	0	0	15
Government Services	2	7	1	1	0	0	11
Energy	1	4	3	0	2	0	10
Executive Council	0	4	2	3	1	0	10
Gaming <i>including Alberta Gaming and Liquor Commission</i>	3	3	2	1	1	0	10
Infrastructure	0	2	0	5	3	0	10
Children's Services	0	5	1	3	0	0	9
Infrastructure and Transportation	1	5	0	1	1	0	8
Workers' Compensation Board	4	2	1	1	0	0	8
Aboriginal Affairs and Northern Development	1	0	6	0	0	0	7
Transportation	6	1	0	0	0	0	7
International and Intergovernmental Relations	0	1	1	4	0	0	6
Labour Relations Board	0	0	6	0	0	0	6
Agriculture Financial Services Corporation	3	1	1	0	0	0	5
Agriculture Food and Rural Development	0	3	1	1	0	0	5
Persons with Developmental Disabilities Boards	0	4	1	0	0	0	5
Public Affairs Bureau	0	0	4	1	0	0	5
Restructuring and Government Efficiency	0	0	1	2	2	0	5
Economic Development	0	1	1	0	2	0	4
Education	1	0	1	0	0	2	4
Legislative Assembly Office	0	0	3	0	0	0	3
Alberta Treasury Branches	1	1	0	0	0	0	2
Innovation and Science	0	1	1	0	0	0	2
Revenue	0	0	1	0	1	0	2
Seniors and Community Supports	0	2	0	0	0	0	2
Advanced Education	0	1	0	0	0	0	1
AISH Appeal Panel	0	0	1	0	0	0	1
Alberta Alcohol and Drug Abuse Commission	0	0	1	0	0	0	1
Office of the Auditor General	0	1	0	0	0	0	1
<b>Total</b>	<b>1405</b>	<b>177</b>	<b>99</b>	<b>57</b>	<b>21</b>	<b>11</b>	<b>1770</b>

For general requests, provincial government ministries disclosed or partially disclosed all of the records 27.1 per cent of the time; records did not exist for 57.6 per cent of requests;

11.4 per cent of requests were abandoned or withdrawn by the applicant or transferred to another public body. No records were disclosed in 3.9 per cent of requests.

**Outcome of general information requests  
received by provincial government ministries  
in 2004-05**



## Section 2 (cont'd)

## Results Analysis

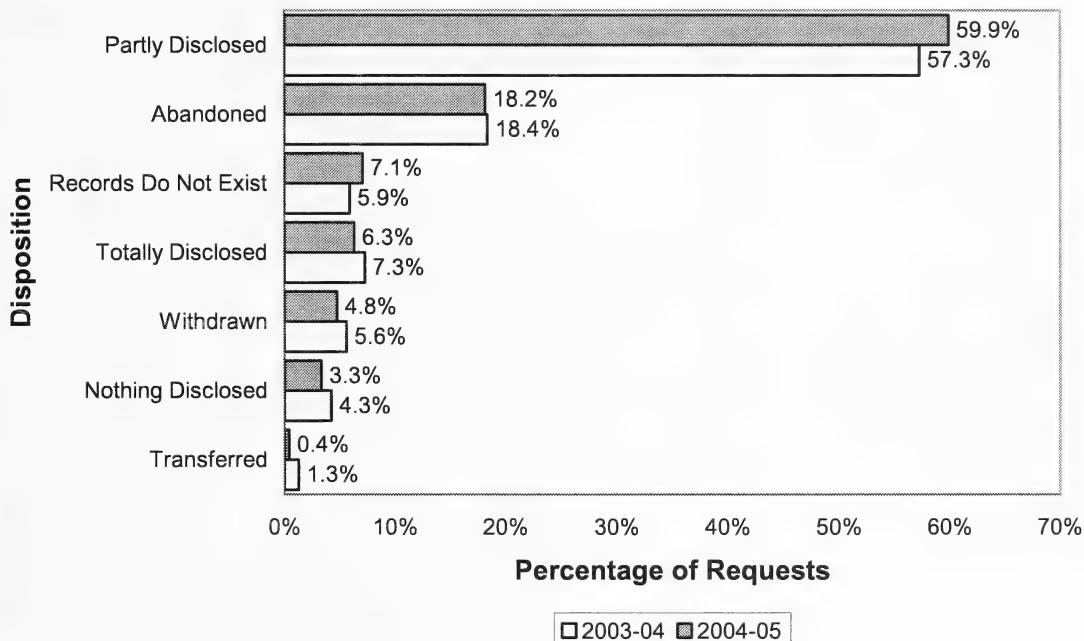
### Distribution of general requests under the Act processed by provincial government ministries – By disposition, April 1, 2004 to March 31, 2005

Public Body	Records Do Not Exist	Disclosed Partly	Totally Disclosed	Withdrawn	Nothing Disclosed	Abandoned	Transferred	Disposition Total
Environment	933	101	152	76	14	14	1	1291
Sustainable Resource Development	0	10	2	21	2	2	4	41
Justice	3	6	7	1	15	2	1	35
Human Resources and Employment	3	14	1	5	3	7	1	34
Finance	3	6	8	0	5	5	0	27
Health and Wellness	5	10	5	0	2	1	1	24
Community Development <i>including Provincial Archives</i>	0	15	1	0	1	1	0	18
Learning	2	7	5	3	1	0	0	18
Alberta Energy and Utilities Board	3	3	10	0	1	0	0	17
Solicitor General and Public Security	2	3	1	0	5	6	0	17
Municipal Affairs	1	8	1	1	3	0	0	14
Child and Family Services Authorities	0	7	0	3	1	1	0	12
Energy	1	6	1	0	0	3	0	11
Government Services	0	3	1	0	4	1	1	10
Transportation	1	4	2	0	0	1	1	9
Agriculture Food and Rural Development	2	2	2	0	1	1	0	8
Children's Services	1	4	0	2	0	1	0	8
Executive Council	2	2	2	0	1	1	0	8
Gaming <i>including Alberta Gaming and Liquor Commission</i>	1	7	0	0	0	0	0	8
Infrastructure	0	1	2	0	3	2	0	8
Labour Relations Board	0	7	1	0	0	0	0	8
Aboriginal Affairs and Northern Development	0	3	0	4	0	0	0	7
Workers' Compensation Board	1	3	0	2	0	0	1	7
Agriculture Financial Services Corporation	0	1	1	2	0	1	0	5
Economic Development	1	0	1	0	0	3	0	5
Infrastructure and Transportation	1	3	0	0	0	1	0	5
Public Affairs Bureau	1	2	2	0	0	0	0	5
International and Intergovernmental Relations	1	1	2	0	0	0	0	4
Persons with Developmental Disabilities Boards	0	2	0	1	0	1	0	4
Legislative Assembly Office	1	0	0	0	2	0	0	3
Revenue	0	1	0	0	0	1	1	3
Seniors and Community Supports	3	0	0	0	0	0	0	3
Alberta Treasury Branches	0	0	1	0	1	0	0	2
Innovation and Science	0	0	0	0	0	0	2	2
Restructuring and Government Efficiency	1	1	0	0	0	0	0	2
Advanced Education	0	1	0	0	0	0	0	1
AISH Appeal Panel	0	0	0	0	0	1	0	1
Alberta Alcohol and Drug Abuse Commission	0	1	0	0	0	0	0	1
Education	0	1	0	0	0	0	0	1
Office of the Auditor General	0	0	0	0	1	0	0	1
<b>Total</b>	<b>973</b>	<b>246</b>	<b>211</b>	<b>121</b>	<b>66</b>	<b>57</b>	<b>14</b>	<b>1688</b>

For personal information requests, provincial government ministries disclosed all or part of the records 66.2 per cent of the time; 23.4 per cent of requests were abandoned, withdrawn by

the applicant or transferred to another public body; records did not exist for 7.1 per cent of requests; and no records were disclosed for 3.3 per cent of requests.

**Outcome of personal information  
requests received by provincial government ministries  
in 2004-05**



**Distribution of personal requests under the Act processed by provincial government ministries – By disposition, April 1, 2004 to March 31, 2005**

Public Body	Disclosed Partly	Abandoned	Records Do Not Exist	Totally Disclosed	Withdrawn	Nothing Disclosed	Transferred	Disposition Total
Child and Family Services Authorities	381	162	12	6	29	10	0	600
Human Resources and Employment	291	46	30	19	22	4	1	413
Solicitor General and Public Security	62	16	13	19	5	4	0	119
Children's Services	38	7	26	0	4	1	0	76
Workers' Compensation Board	20	12	4	18	3	0	0	57
Justice	7	3	2	1	1	26	0	40
Health and Wellness	2	2	2	7	0	0	1	14
Learning	6	1	1	3	0	0	2	13
Persons with Developmental Disabilities Boards	10	1	1	0	1	0	0	13
Appeals Commission for Alberta Workers' Compensation	4	2	5	0	0	0	0	11
Community Development	7	0	0	4	0	0	0	11
Transportation	8	0	0	0	0	0	0	8
Advanced Education	2	0	1	0	0	0	2	5
Government Services	1	2	0	2	0	0	0	5
Agriculture Financial Services Corporation	0	1	1	1	0	0	0	3
Alberta Pensions Administration Corporation	1	0	0	2	0	0	0	3
Infrastructure and Transportation	1	0	0	2	0	0	0	3
Agriculture Food and Rural Development	1	1	0	0	0	0	0	2
AISH Appeal Panel	0	0	0	1	1	0	0	2
Office of the Ombudsman	0	0	0	0	0	2	0	2
Personnel Administration Office	1	0	0	0	1	0	0	2
Children's Advocate	1	0	0	0	0	0	0	1
Education	0	0	0	1	0	0	0	1
Finance	0	0	0	1	0	0	0	1
Gaming <i>including Alberta Gaming and Liquor Commission</i>	0	0	0	1	0	0	0	1
International and Intergovernmental Relations	0	0	1	0	0	0	0	1
Labour Relations Board	0	0	0	1	0	0	0	1
Office of the Auditor General	0	0	1	0	0	0	0	1
<b>Total</b>	<b>844</b>	<b>256</b>	<b>100</b>	<b>89</b>	<b>67</b>	<b>47</b>	<b>6</b>	<b>1409</b>

## Exceptions and Exclusions

When public bodies sever information from a record or withhold a record, they must indicate which section of the Act was used to authorize the decision. The following table summarizes the sections of the Act that were cited when records were not completely disclosed.

The number of occurrences indicates the number of requests where that section of the Act was used. Because several sections may be used on a single request, the number of occurrences is not related to the number of requests completed.

Sections of the Act Used	Exceptions	Number of Occurrences
17	Third party - personal information	1027
24	Advice from officials	167
20	Law enforcement	127
27	Privileged information	80
21	Intergovernmental relations	67
16	Third party - business/tax interests	43
12	Refuse to confirm or deny existence of a record	41
25	Harmful to economic or other interests of a public body	23
29	Information otherwise available to the public	19
19	Confidential evaluations	11
22	Cabinet and Treasury Board confidences	9
18	Harmful to individual or public safety	3
26	Testing procedures, tests and audits	3

Sections of the Act Used	Exclusions	Number of Occurrences
5	Other legislation paramount	354
4(1)l	Registry records	44
4(1)q	Communications between MLAs and/or members of Executive Council	24
4(1)a	Court/judicial records	21
4(1)d	Records of Officers of the Legislature	14
4(1)b	Quasi-judicial notes, communications, draft decisions	6
4(1)k	Incomplete prosecution records	6
4(1)p	Speaker/MLA records in Legislative Assembly Office	3
4(1)g	Examination/test questions	2
4(1)j	Non-public body records in archives	2
4(1)i	Post-secondary research material	1
4(1)r	Treasury Branch records	1
4(1)n	Personal records of appointed/elected official of a local public body	1

**Response Times**

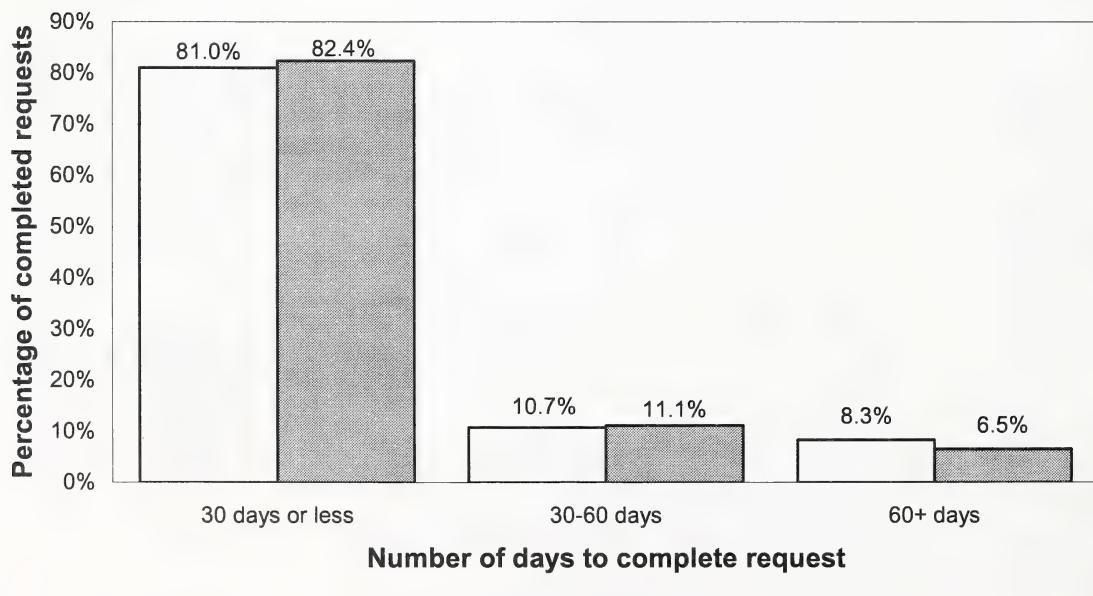
The Act states that normally a request must be completed within 30 days of the date it was received. However, the Act allows the head of a public body to extend this for an additional 30 days under three circumstances: if more time is needed to consult with another public body or with a third party; if the request does not provide sufficient detail to allow identification of the requested record; or if a large number of records is involved.

A total of 93.5 per cent of requests were completed within 60 days of receiving the requests.

This total represents 82.4 per cent completed within 30 days and 11.1 per cent within 30 to 60 days. The remaining requests were completed in more than 60 days.

Public bodies continue to turn around a high volume of FOIP requests within a short time frame despite an overall increase in volume of requests. Albertans continue to have timely and effective access to government information.

**Percentage of requests completed in 60 days or less**



**Section 2 (cont'd)****Results Analysis****2(b) Distribution of requests under the Act received by provincial government ministries, April 1, 2004 to March 31, 2005**

Public Body	General Information Requests	Personal Information Requests	Correction of Personal Information	Total Requests
Environment	1341	1	0	1342
Child and Family Services Authorities*	15	602	2	619
Human Resources and Employment	37	412	1	450
Solicitor General and Public Security	19	110	0	129
Children's Services	9	79	0	88
Justice	37	40	0	77
Workers' Compensation Board	8	52	5	65
Sustainable Resource Development	40	0	0	40
Health and Wellness	25	14	0	39
Finance	34	2	0	36
Learning	19	12	0	31
Community Development	17	12	0	29
Alberta Energy and Utilities Board	20	0	0	20
Government Services	11	7	0	18
Persons with Developmental Disabilities*	5	13	0	18
Municipal Affairs	16	0	0	16
Infrastructure and Transportation	8	5	0	13
Transportation	7	6	0	13
Gaming <i>including Alberta Gaming and Liquor Commission</i>	10	2	0	12
Energy	10	1	0	11
Executive Council	10	0	0	10
Infrastructure	10	0	0	10
Appeals Commission for Alberta Workers' Compensation	0	9	0	9
International and Intergovernmental Relations	6	2	0	8
Aboriginal Affairs and Northern Development	7	0	0	7
Agriculture Financial Services Corporation	5	2	0	7
Agriculture Food and Rural Development	5	2	0	7
Education	4	3	0	7
Labour Relations Board	6	1	0	7
Advanced Education	1	5	0	6
Restructuring and Government Efficiency	5	1	0	6
Public Affairs Bureau	5	0	0	5
Economic Development	4	0	0	4
Alberta Pensions Administration Corporation	0	3	0	3
Legislative Assembly Office	3	0	0	3
Revenue	2	0	1	3
Seniors and Community Supports	2	1	0	3
AISH Appeal Panel	1	1	0	2
Alberta Treasury Branches	2	0	0	2
Innovation and Science	2	0	0	2
Office of the Auditor General	1	1	0	2
Office of the Ombudsman	0	2	0	2
Personnel Administration Office	0	2	0	2
Alberta Alcohol and Drug Abuse Commission	1	0	0	1
Children's Advocate	0	1	0	1
<b>Total</b>	<b>1770</b>	<b>1406</b>	<b>9</b>	<b>3185</b>

\* Details on next page

**Details of requests under the Act received by Child and Family Service Authorities, April 1, 2004 to March 31, 2005**

Child and Family Service Authorities	General Information Requests	Personal Information Requests	Correction of Personal Information	Total Requests
Region 1: Southwest Alberta	0	10	0	10
Region 2: Southeast Alberta	0	11	0	11
Region 3: Calgary and Area	5	168	2	175
Region 4: Central Alberta	0	77	0	77
Region 5: East Central Alberta	0	27	0	27
Region 6: Edmonton and Area	10	206	0	216
Region 7: North Central Alberta	0	44	0	44
Region 8: Northwest Alberta	0	46	0	46
Region 9: Northeast Alberta	0	10	0	10
Region 10: Métis Settlements	0	3	0	3
Total all authorities	15	602	2	619

**Details of requests under the Act received by Persons with Developmental Disabilities Boards, April 1, 2004 to March 31, 2005**

Persons with Developmental Disabilities (PDD) Boards	General Information Requests	Personal Information Requests	Correction of Personal Information	Total Requests
PDD - Calgary Region Board	1	2	0	3
PDD - Central Region Board	0	6	0	6
PDD - Edmonton Region Board	3	4	0	7
PDD - Northeast Region Board	0	1	0	1
PDD - South Region Board	1	0	0	1
Total all boards	5	13	0	18

**2(c) Requests to Local Public Bodies****Requests Received**

In 2004-05, statistics were received from 949 local public bodies.

Local public bodies received 1,082 FOIP requests in 2004-05. This number has increased 23 per cent from the 881 requests received in the previous fiscal year.

In 2004-05, there were three requests to correct personal information compared to four received in the previous fiscal year.

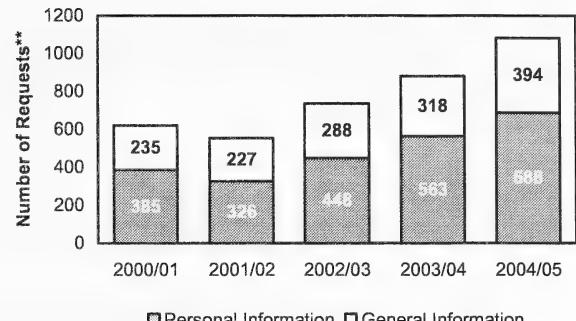
In 2004-05, 688 or 63.6 per cent of requests received were from individuals seeking records containing information about themselves.

Police services and commissions received 488 FOIP requests, an increase of 23.5 per cent from the previous fiscal year; 85 per cent of these requests were for personal information.

Local government bodies received 322 requests in the fiscal year, an increase from 252 requests received in 2003-2004; 73 per cent of the requests were for general information. Municipalities received the majority (311) of the requests received by the local government sector. Housing management bodies received five requests. Libraries, drainage districts and Métis settlements each received two requests. Irrigation districts did not report any requests.

Post-secondary educational institutions received 150 FOIP requests, an increase of 6.4 per cent from the previous fiscal year; 87.3 per cent were requests for personal information, up from 80.7 per cent the previous year.

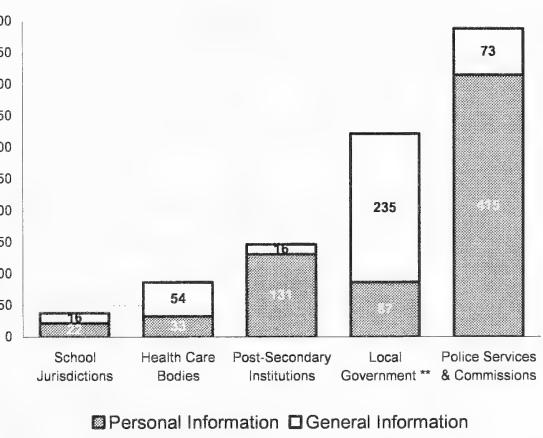
**Number of FOIP requests received by local public bodies since April 1, 2000\***



\* Excludes requests for correction.

\*\* 2000-01 was the first reporting period where all local public bodies provided statistical information for a complete fiscal year.

**Number of FOIP requests received by sector in 2004-05\***



\* Excludes requests for correction.

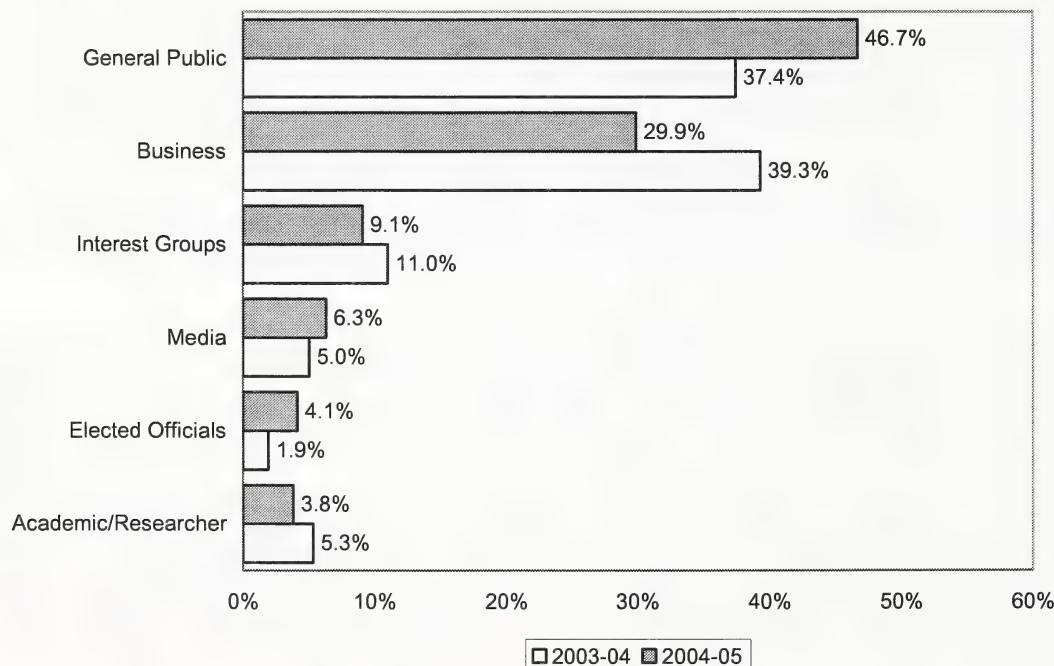
\*\* Includes municipalities, improvement districts, special areas, regional service commissions, drainage and irrigation districts, housing management bodies, Métis settlements/General Council, and public libraries.

Health care bodies received 87 requests, an increase of 38.1 per cent from last fiscal year; 62.1 per cent of the requests were for general information.

School jurisdictions received 38 requests, an increase of 26.7 per cent from the previous fiscal year; 57.9 per cent of the requests were for personal information.

A total of 36 per cent of requests to local public bodies were made for general information. In this category, the top users of the Act were members of the public (47 per cent), followed by businesses (30 per cent), interest groups (nine per cent), the media (six per cent) and elected officials and academics/researchers (four per cent each).

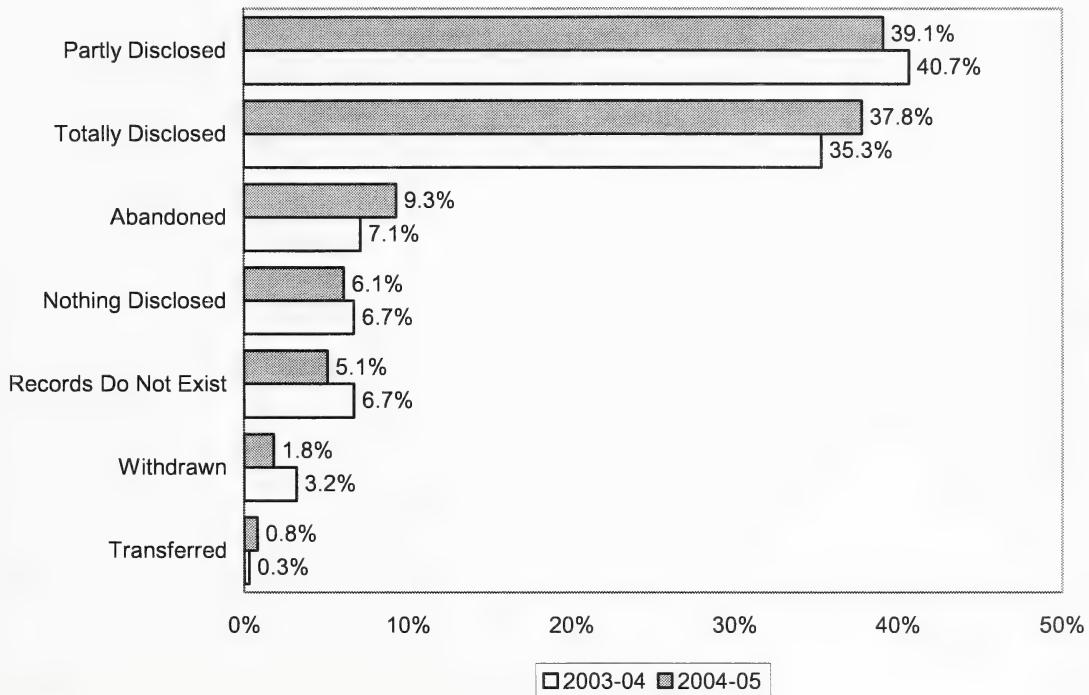
**General information requests  
received by local public bodies in 2004-05  
by type of applicant**



Local public bodies disclosed or partly disclosed records in almost 76.9 per cent of general requests; records did not exist for five per cent of requests; 11.9 per cent of requests

were abandoned, withdrawn by the applicant or transferred to another public; and no records were disclosed for six per cent of requests.

**Outcome for general information requests received by local public bodies in 2004-05**



## Section 2 (cont'd)

## Results Analysis

### Distribution of general requests under the Act processed by Local Public Bodies - By distribution, April 1, 2004 to March 31, 2005

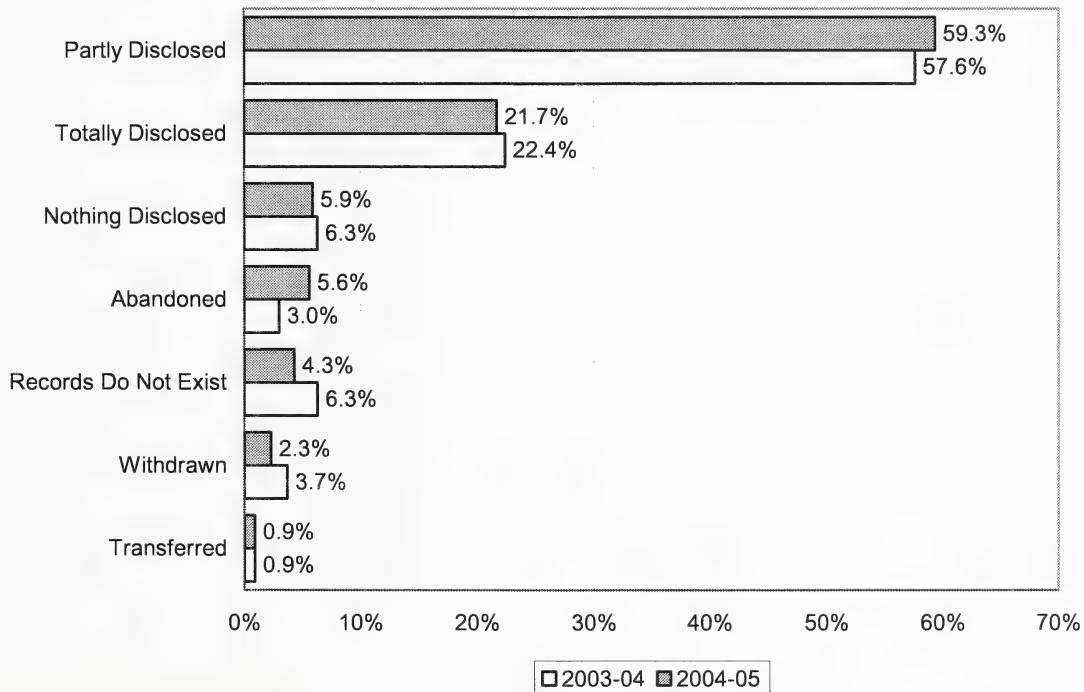
Public Body	Totally Disclosed	Disclosed Party	Nothing Disclosed	Abandoned	Records Do Not Exist	Withdrawn	Transferred	Disposition Total
City of Calgary	15	24	6	5	3	3	1	57
M.D. of Rocky View	30	17	4	2	1	0	0	54
Regional Health Authority 6 (Capital)	12	16	1	5	0	0	0	34
City of Edmonton	13	15	0	3	1	0	0	32
Edmonton Police Service	3	11	5	8	3	0	1	31
Calgary Police Service	5	10	1	2	3	1	0	22
Lethbridge Police Service	1	17	0	0	0	0	0	18
Regional Health Authority 3 (Calgary)	1	8	0	1	0	0	0	10
City of Medicine Hat	7	1	2	0	0	0	0	10
City of St. Albert	0	4	2	1	0	0	0	7
Town of Drayton Valley	7	0	0	0	0	0	0	7
Regional Health Authority 7 (Aspen)	5	0	0	0	0	0	0	5
University of Alberta	1	3	0	1	0	0	0	5
Mountain View County	5	0	0	0	0	0	0	5
Calgary Board of Education	1	1	0	2	0	0	0	4
Village of Empress	4	0	0	0	0	0	0	4
Calgary Roman Catholic Separate School Division	3	0	0	0	0	0	0	3
Northern Alberta Institute of Technology (NAIT)	1	1	0	0	1	0	0	3
University of Calgary	0	2	0	0	0	1	0	3
Town of Brooks	0	0	0	0	3	0	0	3
Town of Canmore	3	0	0	0	0	0	0	3
Town of High River	2	1	0	0	0	0	0	3
Leduc County	0	3	0	0	0	0	0	3
M.D. of Opportunity	1	0	2	0	0	0	0	3
Regional Municipality of Wood Buffalo	1	1	0	1	0	0	0	3
Buffalo Trail Public Schools Regional Division #28	2	0	0	0	0	0	0	2
Northern Lights School Division No. 69	2	0	0	0	0	0	0	2
Rocky View School Division No. 41	2	0	0	0	0	0	0	2
Regional Health Authority 5 (East Central)	2	0	0	0	0	0	0	2
University of Lethbridge	0	1	0	0	1	0	0	2
City of Airdrie	1	0	0	1	0	0	0	2
City of Leduc	1	1	0	0	0	0	0	2
Town of Oyen	1	1	0	0	0	0	0	2
Strathcona County	0	2	0	0	0	0	0	2
County of Thorhild	0	2	0	0	0	0	0	2
All Other Local Public Bodies*	15	10	1	4	5	2	0	37
Total Requests	147	152	24	36	21	7	2	389

\* 37 local public bodies each processed one request.

Local public bodies disclosed all or part of the records in 81 per cent of personal requests. Records did not exist for four per cent of requests; 8.8 percent of requests were

abandoned, withdrawn, or transferred to another public body; and no records were disclosed in six per cent of requests.

**Outcome of personal information requests  
received by local public bodies  
in 2004-05**



## Section 2 (cont'd)

## Results Analysis

### Distribution of personal requests under the Act processed by local public bodies

- By distribution, April 1, 2004 to March 31, 2005

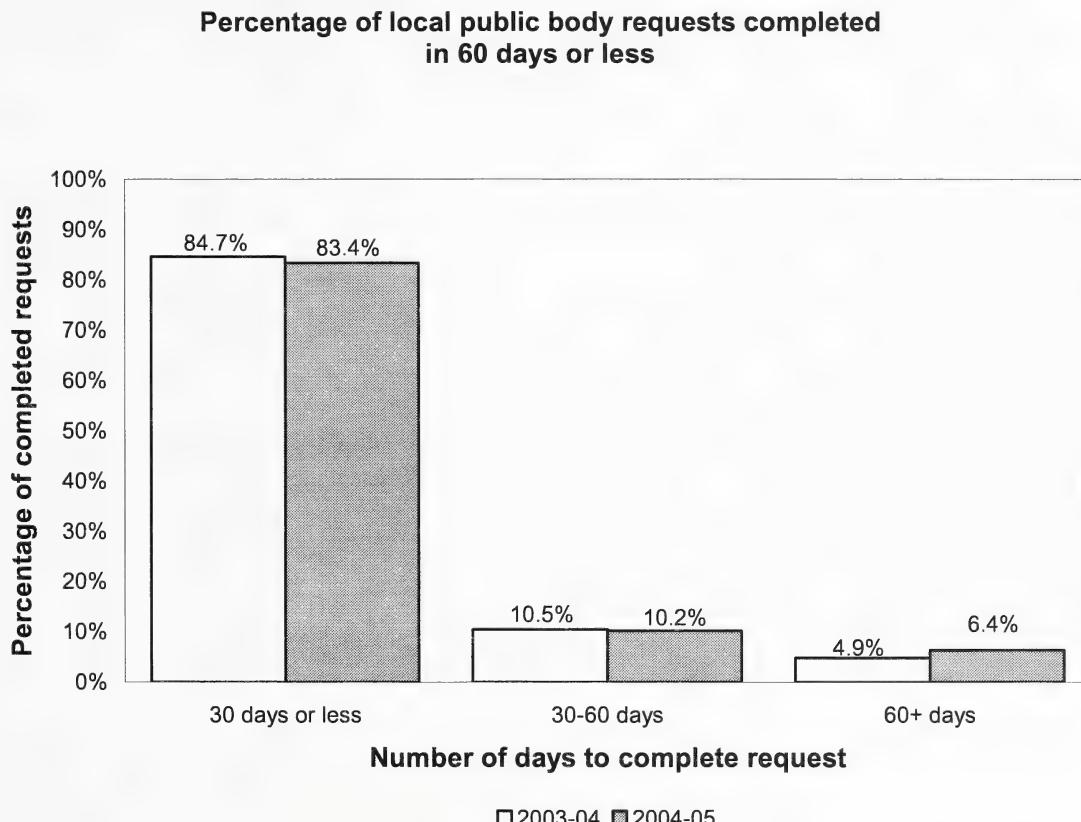
Public Body	Disclosed Partly	Totally Disclosed	Nothing Disclosed	Abandoned	Records Do Not Exist	Withdrawn	Transferred	Disposition Total
Calgary Police Service	198	15	13	14	11	11	1	263
Edmonton Police Service	64	3	12	14	5	0	1	99
University of Calgary	13	50	1	0	4	0	1	69
City of Calgary	23	4	1	0	0	0	1	29
Lethbridge Regional Police Service	14	4	2	4	2	0	0	26
University of Alberta	15	4	1	0	1	0	0	21
Grant MacEwan College	3	15	0	1	0	0	0	19
M.D. of Rocky View	3	12	0	0	0	0	0	15
City of Edmonton	7	4	0	0	1	0	0	12
Northern Alberta Institute of Technology (NAIT)	4	5	0	0	1	0	0	10
Regional Health Authority 1 (Chinook)	1	0	0	3	1	0	2	7
Regional Health Authority 8 (Peace Country)	4	1	1	0	1	0	0	7
Calgary Board of Education	5	0	1	0	0	0	0	6
Medicine Hat Police Service	2	3	1	0	0	0	0	6
City of Medicine Hat	3	1	1	0	0	0	0	5
Lethbridge Community College	0	0	2	0	0	3	0	5
Regional Health Authority 4 (David Thompson)	3	1	0	0	1	0	0	5
City of Red Deer	1	3	0	0	0	0	0	4
Edmonton Public Schools	4	0	0	0	0	0	0	4
Town of Canmore	0	4	0	0	0	0	0	4
Alberta Beach	0	3	0	0	0	0	0	3
St. Michael's Health Centre	0	3	0	0	0	0	0	3
Alberta Mental Health Board	0	0	2	0	0	0	0	2
Athabasca University	2	0	0	0	0	0	0	2
Bethany Care Society	2	0	0	0	0	0	0	2
Chinook's Edge School Division	2	0	0	0	0	0	0	2
City of Airdrie	2	0	0	0	0	0	0	2
City of St. Albert	1	1	0	0	0	0	0	2
Edmonton Catholic School District	2	0	0	0	0	0	0	2
Parkland Regional Library	0	2	0	0	0	0	0	2
All Other Local Public Bodies*	12	5	1	1	0	1	0	20
Total Requests	390	143	39	37	28	15	6	658

\* 20 local public bodies each processed one request.

**Response Times**

Overall, 93.6 per cent of requests made to local public bodies were completed within 60 days of receiving the requests. This total represents over 83 per cent completed within 30 days, and

10 per cent within 30 to 60 days. Six percent of requests were completed in more than 60 days.



**2(d) Distribution of requests under the Act received by local public bodies,  
April 1, 2004 to March 31, 2005**

Public Body	General Information Requests	Personal Information Requests	Correction of Personal Information	Total Requests
Calgary Police Service	23	260	0	283
Edmonton Police Service	31	119	0	150
City of Calgary	57	30	0	87
University of Calgary	2	68	0	70
M.D. of Rocky View	54	15	0	69
City of Edmonton	36	12	0	48
Lethbridge Regional Police Service	18	26	0	44
Regional Health Authority 6 (Capital Health)	33	1	0	34
University of Alberta	4	24	0	28
Grant MacEwan College	1	19	0	20
Northern Alberta Institute of Technology (NAIT)	4	11	3	18
City of Medicine Hat	10	5	0	15
Calgary Board of Education	5	6	0	11
Regional Health Authority 3 (Calgary)	9	1	0	10
City of St. Albert	7	2	0	9
Regional Health Authority 1 (Chinook)	0	8	0	8
Regional Health Authority 8 (Peace Country)	0	8	0	8
Town of Canmore	3	4	0	7
Town of Drayton Valley	7	0	0	7
Edmonton Public Schools	1	5	0	6
Medicine Hat Police Service	0	6	0	6
Regional Health Authority 4 (David Thompson)	1	5	0	6
Regional Health Authority 7 (Aspen)	5	1	0	6
All other local public bodies	83	52	0	135
Total Requests	394	688	3	1085

\* 72 local public bodies each received five or fewer requests.

**3(a) Expenditures**

Government and Program Support Services spent approximately \$573,000 in 2004-05 administering the *FOIP Act*. In addition, government bodies spent an estimated \$4,838,000. Expenditures by the Office of the Information and Privacy Commissioner are also related to the administration of the Act and are reported annually by that office.

**3(b) Fees**

The fee schedule for processing FOIP requests is set out in Schedule 2 of the *FOIP Regulation*. In 2004-05, provincial government ministries collected fees of \$97,000. Fee information is not available for local public bodies.

**General information requests**

For general information requests, a \$25 initial fee is charged. Additional charges may be applied for time spent locating, retrieving and preparing records for disclosure; computer programming and processing; and copying records. Additional fees cannot be charged for the time that is spent reviewing records to determine the need for severing information.

The Act allows for continuing requests where the request remains active for a specified period up to two years. The initial fee for a continuing request is \$50.

When a request is received, a fee estimate is prepared. If the estimate is less than \$150, no additional fees are collected from the applicant.

**Personal information requests**

Applicants requesting their own information pay only copying charges and only if the charges exceed \$10.

**Total fees collected by provincial government ministries**

Type of fee	Amount collected	
	2004-05	2003-04
General information requests		
• Initial fees	\$40,540	\$27,025
• Other general fees	\$26,480	\$18,441
Personal information requests		
• Copying	\$29,980	\$20,798
<b>Total</b>	<b>\$97,000</b>	<b>\$66,264</b>

**Fee waivers by provincial government ministries**

Public bodies and the Information and Privacy Commissioner may waive fees if the applicant cannot afford payment; if the record relates to a matter of public interest; or for any other reason that it is deemed fair to excuse payment.

The amount of these fee waivers is shown in the following table:

Type of request	Amount waived	
	2004-05	2003-04
General information requests	\$3,072	\$3,629
Personal information requests	\$2,074	\$4,043
<b>Total</b>	<b>\$5,145</b>	<b>\$7,672</b>

Fees are often reduced or eliminated by clarifying requests and providing only the records actually needed by the applicant. The value of fees eliminated in this way cannot be calculated.

For more information:

Alberta Government Services  
Access and Privacy Branch  
3<sup>rd</sup> Floor, Commerce Place  
10155 – 102 Street  
Edmonton, Alberta  
T5J 4L4

Telephone: 780-422-2657  
Facsimile: 780-427-1120  
E-mail: [foiphelpdesk@gov.ab.ca](mailto:foiphelpdesk@gov.ab.ca)  
Web site: [www.gov.ab.ca/foip](http://www.gov.ab.ca/foip)





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